

# IE399 Summer Training Report Evaluation Form

Name of the Student: \_\_\_\_\_

Company: \_\_\_\_\_

Evaluator's Name and Signature \_\_\_\_\_

**OVERALL RESULT:** ☐ **PASS** ☐ **FAIL\***

\*Fail from one of the sections below results in Fail in the overall result

## **STYLE:**

### **Language:**

|                        | Revise                   | Pass                     |
|------------------------|--------------------------|--------------------------|
| Grammar:               | <input type="checkbox"/> | <input type="checkbox"/> |
| Spelling:              | <input type="checkbox"/> | <input type="checkbox"/> |
| Punctuation:           | <input type="checkbox"/> | <input type="checkbox"/> |
| Technical Terminology: | <input type="checkbox"/> | <input type="checkbox"/> |
| Formal Language:       | <input type="checkbox"/> | <input type="checkbox"/> |

### **Result:**

|                                      |                                    |
|--------------------------------------|------------------------------------|
| <input type="checkbox"/> <b>FAIL</b> | <b>At least one item is Revise</b> |
| <input type="checkbox"/> <b>PASS</b> | <b>All items are Pass</b>          |

## **Format and Organization:**

|                                | Revise                   | Pass                     |
|--------------------------------|--------------------------|--------------------------|
| Cover Page:                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Abstract:                      | <input type="checkbox"/> | <input type="checkbox"/> |
| Page Limit:                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Page Numbers:                  | <input type="checkbox"/> | <input type="checkbox"/> |
| Margin and Alignment:          | <input type="checkbox"/> | <input type="checkbox"/> |
| Section Divisions and Headings | <input type="checkbox"/> | <input type="checkbox"/> |
| Appendix:                      | <input type="checkbox"/> | <input type="checkbox"/> |
| References:                    | <input type="checkbox"/> | <input type="checkbox"/> |

### **Result:**

|                                      |                                    |
|--------------------------------------|------------------------------------|
| <input type="checkbox"/> <b>FAIL</b> | <b>At least one item is Revise</b> |
| <input type="checkbox"/> <b>PASS</b> | <b>All items are Pass</b>          |

## CONTENT:

### Part 1:

|                       | Missing Information           | Full Information              |
|-----------------------|-------------------------------|-------------------------------|
| Company Identity Card | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Result:               | <input type="checkbox"/> FAIL | <input type="checkbox"/> PASS |

### Part 2:

|                    | Poor                     | Unsatisfactory, revise   | Satisfactory, pass       |
|--------------------|--------------------------|--------------------------|--------------------------|
| System Description | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| IE Perspective     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

### Result:

|                               |                      |
|-------------------------------|----------------------|
| <input type="checkbox"/> FAIL | "Poor or Revise"     |
| <input type="checkbox"/> PASS | "All items are Pass" |

### Part 3:

|                     | Score |
|---------------------|-------|
| Problem Definition: | / 10  |
| Problem Analysis:   | / 10  |
| Model:              | / 10  |
| Literature Search:  | / 10  |
| Total:              | / 40  |

### Result:

|                               |                                                                |
|-------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> FAIL | "Less than 30 points in total"                                 |
| <input type="checkbox"/> PASS | "31 – 40 points in total" and "Each item is at least 6 points" |

### Part 4:

Student has worked

- ☐ in a group of different disciplines
- ☐ in a group of Industrial Engineers
- ☐ individually

### Result:

One page free form report:

|                               |                                   |
|-------------------------------|-----------------------------------|
| <input type="checkbox"/> FAIL | Unsatisfactory or<br>Not provided |
| <input type="checkbox"/> PASS | Satisfactory                      |