

IE399 Summer Training Report Evaluation Form

Name of the Student: _____

Company: _____

Evaluator's Name and Signature _____

OVERALL RESULT: ☐ PASS ☐ REWRITE* ☐ FAIL*

*Rewrite/Fail from one of the sections below results in Rewrite/Fail in the overall result

STYLE:

Language:

	Revise	Pass
Grammar:	☐	☐
Spelling:	☐	☐
Punctuation:	☐	☐
Technical Terminology:	☐	☐
Formal Language:	☐	☐

Result:

☐ REWRITE | At least one item is Revise

☐ PASS | All items are Pass

Format and Organization:

	Revise	Pass
Cover Page:	☐	☐
Abstract:	☐	☐
Page Limit:	☐	☐
Page Numbers:	☐	☐
Margin and Alignment:	☐	☐
Section Divisions and Headings	☐	☐
Appendix:	☐	☐
References:	☐	☐

Result:

☐ REWRITE | At least one item is Revise

☐ PASS | All items are Pass

CONTENT:

Part 1:

	Missing Information	Full Information
Company Identity Card	☐	☐
Result:	☐ FAIL	☐ PASS

Part 2:

	Poor	Unsatisfactory, revise	Satisfactory, pass
System Description	☐	☐	☐
IE Perspective	☐	☐	☐

Result:

☐ FAIL	"At least one item is Poor" or "No items are Pass"
☐ REWRITE	"No items are Poor" and "At most one item is Revise"
☐ PASS	"All items are Pass"

Part 3:

	Score
Problem Definition:	/ 10
Problem Analysis:	/ 10
Model:	/ 10
Literature Search:	/ 10
Total:	/ 40

Result:

☐ FAIL	"Less than 20 points in total"
☐ REWRITE	"21 – 30 points in total" or "At least one item is less than 6 points"
☐ PASS	"31 – 40 points in total" and "Each item is at least 6 points"

Part 4:

Student has worked

☐ in a group of different disciplines

☐ in a group of Industrial Engineers

☐ individually

Result:

One page free form report:

☐ FAIL	Not provided
☐ REWRITE	Unsatisfactory
☐ PASS	Satisfactory