

IE399 Summer Training Report Evaluation Form

Name of the Student: _____

Company: _____

Evaluator's Name and Signature: _____

OVERALL RESULT: PASS FAIL*

*Fail from one of the sections below results in Fail in the overall result

STYLE:

Language:

	Revise	Pass
Grammar:		
Spelling:		
Punctuation:		
Technical Terminology:		
Formal Language:		

Result:

FAIL	At least one item is Revise
PASS	All items are Pass

Format and Organization:

	Revise	Pass
Cover Page:		
Abstract:		
Page Limit:		
Page Numbers*:		
Margin and Alignment*:		
Section Divisions and Headings*:		
Appendix*:		
References*:		

*This criterion will be considered as "Pass" if the report is written using LaTeX

Result:

FAIL	At least one item is Revise
PASS	All items are Pass

CONTENT:**Part 1:**

	Missing Information	Full Information
Company Information:		
Result:	FAIL	PASS

Part 2:

	Missing	Unsatisfactory, revise	Satisfactory, pass
System Description:			
IE Perspective:			

Result:

FAIL	At least one item is Missing or Revise
PASS	All items are "Pass"

Part 3:

	Score
Problem Definition:	/10
Problem Analysis:	/10
Model:	/10
Literature Search:	/10
Total:	/40

Result:

FAIL	"Less than 30 points in total"
PASS	"31-40 points in total" and "Each item is at least 6 points"

Part 4:**Student has worked:**

in a group of different disciplines
in a group of Industrial Engineers
individually

Result:

One page free form report

FAIL	Unsatisfactory or Not provided
PASS	Satisfactory

Part 5:

	Unsatisfactory	Satisfactory
DEI Analysis:		
Result:	FAIL	PASS